



The Pathways Schools Administrative Office  
1106 University Blvd. West  
Silver Spring, MD 20902

### APPLICATION SHORT FORM

**Please complete two pages and attach resume**

#### Job Interest

Check position desired:

- Teacher (**Certification required**)
- Teaching Para-professional
- Therapist (**License required**)

Date available to begin working \_\_\_\_\_

- Substitute Teacher
- Crisis Intervention Specialist

How did you learn of positions at Pathways?

- Newspaper advertisement  Internet
- Personal referral from \_\_\_\_\_ (name)
- Other \_\_\_\_\_

#### Contact information

Name \_\_\_\_\_ Social Security No. \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_

Street City State Zip

Telephone Home (\_\_\_\_) \_\_\_\_\_ Cell \_\_\_\_\_

Email: \_\_\_\_\_

May we contact you at work?  Yes  No

If yes Work (\_\_\_\_) \_\_\_\_\_ Best time to call you at work \_\_\_\_\_

#### Personal Background

Are you legally eligible for employment in the United States?  Yes  No

If no, please explain \_\_\_\_\_

If you are disabled, can you do job without accommodations?  Yes  No

If no, please explain \_\_\_\_\_

Have you ever been convicted of a crime?  Yes  No

If yes, please explain \_\_\_\_\_

#### Education and Certification

- Completed High School  Attended college
- Completed College (Bachelor's Degree)  Completed graduate school (Master's or above)

#### List professional certificates and licenses (TEACHING, SOCIAL WORK, COUNSELING, ETC.)

ISSUING STATE	TYPE OF CERTIFICATION	VALID DATES (FROM - TO)	AREAS CERTIFIED TO TEACH
_____	_____	_____	_____
_____	_____	_____	_____

### Employment History

If you were employed under a different name, please include that name. \_\_\_\_\_

List your last two employers:

**Employer** \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_

Job Title \_\_\_\_\_ Dates employed \_\_\_\_\_ to \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Last salary \_\_\_\_\_

Immediate supervisor and title \_\_\_\_\_

May we contact for reference?  Yes  No

Summarize nature of work performed and job responsibilities \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Employer** \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_

Job Title \_\_\_\_\_ Dates employed \_\_\_\_\_ to \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Last salary \_\_\_\_\_

Immediate supervisor and title \_\_\_\_\_

May we contact for reference?  Yes  No

Summarize nature of work performed and job responsibilities \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### References

List name and current telephone number of three (3) additional work references who are not related to you and who know your qualifications and fitness for the kind of job for which you are applying. Do not include immediate supervisor already listed above. For recent graduates with limited employment experience, school references are acceptable.

Name \_\_\_\_\_ Years known \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Reason for knowing \_\_\_\_\_

Name \_\_\_\_\_ Years known \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Reason for knowing \_\_\_\_\_

Name \_\_\_\_\_ Years known \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Reason for knowing \_\_\_\_\_

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_